

# Invoice Processing Automation



## INVOICE PROCESSING SOLUTION BENEFITS:

- ✓ Automatically capture and process invoices from multiple sources including email, E-Invoice or scanned hardcopy.
- ✓ Reduce the costs, errors and time associated with manual invoice processing.
- ✓ Apply multiple exception rules. e.g. Invalid supplier, invalid or no order number, duplicate invoice, bank details mismatch.
- ✓ Convert invoices to text searchable PDF's from scanned invoices or email attachments.
- ✓ Automatically manage approval workflows and route exceptions for review.
- ✓ Pay your suppliers on time and avoid late payment fees.
- ✓ Improve visibility and control of your AP Workflow and overall financial position.

## Automate Your Accounts Payable Workflows with EzeScan.

EzeScan's invoice processing automation can help you drastically reduce the time you spend manually processing invoices by eliminating laborious data entry, automatically flagging exceptions, routing invoices to approvers, and seamlessly integrating with your finance system. With advanced automated data capture, EzeScan delivers the fastest, most cost-effective method available for you to ingest both hard copy and electronic invoices into your account's payable workflow.

### CAPTURE

Effortlessly capture invoices from hard copy scanners or digital born invoices via email or imported from a folder. EzeScan automatically extracts business critical information such as invoice number, invoice date and supplier name. Intelligent capture technology allows EzeScan to automatically detect values from any location on your invoices. With only one EzeScan job you can capture your selected invoice data values from all your vendor invoices without having to maintain multiple templates. By limiting the number of keystrokes or eliminating them altogether, EzeScan can deliver impressive productivity gains.

### VALIDATE

Invoice data is automatically validated using database lookups which cross-reference with your finance system to perform tasks such as validating suppliers, open purchase orders against a supplier and to return associated supplier information. Duplicate or mismatched invoices are flagged for human attention. Designed to create custom workflows to automate the routing of invoices from your accounts team to designated approvers.

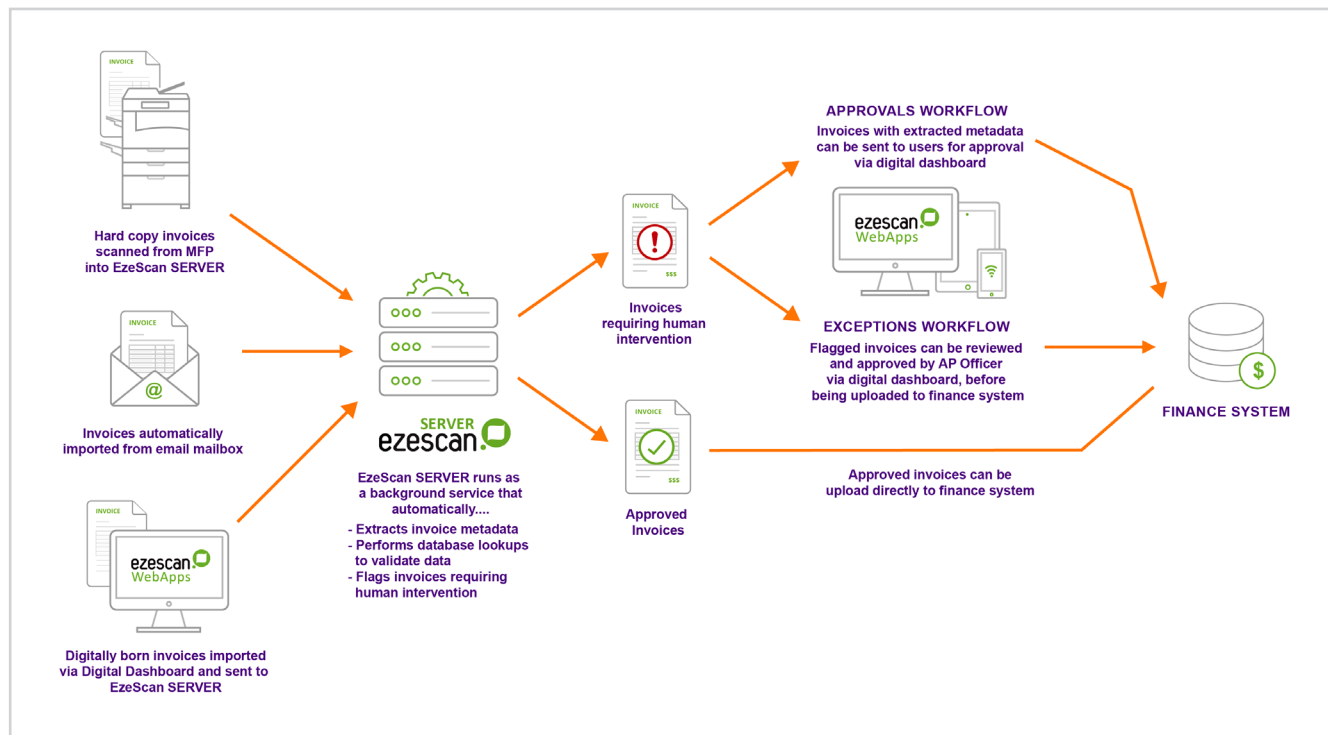
### UPLOAD

Validated data can be exported as a customisable data file or upload to your finance system. EzeScan provides 'out of the box' integrated invoice data capture solutions for many leading finance systems such as TechnologyOne Financials, MYOB and Xero. For other financial systems customers can utilise EzeScan's configurable CSV/XML output or ODBC database connectivity. Whatever your finance system, EzeScan provides rapid deployment measured in days not months!

## DEPLOYMENT OPTIONS

Along with traditional on premise deployment, EzeScan now offers EzeScan cloud. You can now select the deployment option that suits your organisation. For more information on our cloud enabled invoice processing solutions, contact our sales team.

### Typical high-volume deployment



### Typical low volume deployment

