



Replace A Toner Cartridge



Before you begin:

1. Make sure you have the correct spare toner. If you have a few different copiers in your office check the model number and serial number on the invoice is the same as your copier model and serial number.
2. Make sure that the power is on when replacing the Toner Cartridges. Switching the power off erases the print data and information accumulated in the memory.
2. Do not reuse old Toner Cartridges once you remove them from the printer. Doing so can impair print quality.
3. Place a few sheets of paper on the floor, in front of the Front Cover on the machine before replacing the toner to prevent toner spill.



1 Open the Front Cover



4 Insert the Toner Cartridge

With the label of the Toner Cartridge facing upwards, insert it firmly into the machine.



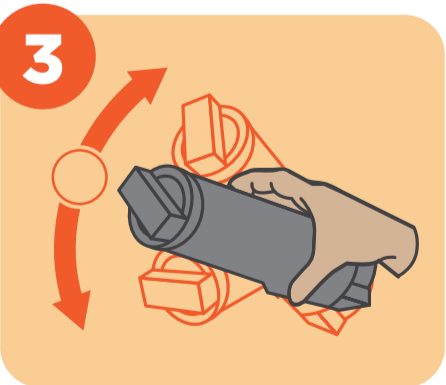
2 Remove Cartridge

Carefully pull the required Toner Cartridge out from the machine.



5 Make sure the Toner is securely positioned

Press the Toner Cartridge in so it sits securely in place.



3 Prepare a new Toner Cartridge

Do this by rocking it gently up and down, left and right several times. The Toner Cartridge must be the same colour as the one removed.



6 Close the Front Cover



Find self help guides, log a service call or order toner online
Online Support: www.fxbc.com.au/support/

